

New Membership Application-1/1/2026-Starting ONLY!

**All Auxiliaries will still send in the:
New Membership Application/Transfer/Rejoin Application**

- All unused applications throw away date prior to 1/1/2026
- All applications not processed prior to 1/1/2026 will be returned to the Auxiliary number listed on the application to the Treasurer
- All areas of the new application to be completed to avoid delays

Section A: Applicant Information-

- Print legibly
- Name
- Female/Male
- Address/Email/telephone #
- Date of Birth

Section B: Auxiliary Post-

- Auxiliary Post #
- Auxiliary Post City
- Auxiliary Post State
- New Member
- Transferring Member
- Rejoining Member-Prior ID Membership Number
- Member at Large in Department -California
- Member at Large-VFW Auxiliary National Headquarters

Section C: Transfer ONLY Information-

- Annual Transfer
- Life Member Transfer
 - Member ID
 - Previous Auxiliary
 - Paying
 - Non-Paying

Section D: Post-Affiliated-

(Must be a current member of the VFW Post affiliated with the Auxiliary you are applying)

- I am the (Relationship) xxx to (Eligible Veteran * Name) xxx
- Current Member-Alive & in Good Standing
- VFW Membership ID
- VFW Post (Must be same as Post # listed in Section B)

Section E: Non-Affiliated-

(Veteran is not a current member of the VFW Post affiliated with the Auxiliary you are applying)

- Veteran is not a current member of the VFW Post affiliated with the Auxiliary to which you are applying. (Deceased Member)
- I am the (Relationship) xxx to (Eligible Veteran * Name) xxx
- Name of campaign ribbons or medals:
- Dates of Service-time served in the military
- Foreign Location-Where did they serve overseas-boots on the ground? Do Not List the place of boot camp or exit service location.

Section F: Recruited/Recommended-

- Recruited/Recommended
- Recruiter Member ID
- Check One
 - Aux
 - VFW

Section G: Investigating Committee MUST confirm by signing the application

- Post Affiliated- sign off on the application-minimum 2 signers
- Non-Post Affiliated- sign off on the application-minimum 2 signers
- Approval of Membership Application
 - Rejected
 - Accepted
 - Meeting Date
 - Obligated Date (Optional)
 - Please confirm the correct \$ amount owed for Membership

Section H:

- Annual Membership-Annual Membership can be a GIFT now
- Life Membership-Previously only the Life Membership could be a GIFT
 - Check here if this is a gift (Application MUST be signed)
 - Membership Card is sent to the Department Treasurer & not the member
- Payment Method can be by:
 - Cash-enter \$ amount-check the Date of Birth
 - Check-enter \$ amount-check the Date of Birth
 - Credit Card-enter \$ amount-check the Date of Birth
 - NO LONGER BY ACH-write a check to the Auxiliary

(Auxiliary Checks-to be sent for payment & no personal checks-Payable to the VFW Auxiliary Dept of CA)

- Payment by BOX-Credit Card ***(legal information dealing with credit cards)
 - Telephone # of the Person Paying for Membership
 - Email of the Person Paying for Membership
 - Text Message # of the Person Paying for Membership
 - 30 Days to pay Membership
 - No payment application is VOIDED
 - MUST Reapply again-new application
 - Membership Count will not show until Membership is PAID
 - **Other than the Applicate applying for membership-
Payment instruction for the Credit Card**
 - **Need Phone number:**
 - **Need Email:**

New Application-Annual Membership-

- Auxiliary charges an Admission Fee
- Admission fee paid separate to the Auxiliary they are applying
- Auxiliary will have to handle this directly and **not** national or department
 - Annual Member-send a \$18.00 check Payable to VFW Auxiliary Dept of CA-No personal check (only for Member at Large-CA)
 - Life Member-send the full amount for that age group to Dept

Section I: Obligation-

- National Resolution passed-I believe in God-ONLY on the Membership Application has been removed-it will still show in the National Bylaws.
- Signature (Must sign even if it is a Gift-before processing)
- Date
 - Legal Verbiage required to collect payment
 - Email
 - Text

*****MALTA Department Treasurer Only:*****

- Go into Duties:
- New Membership
 - Add Member
 - Rejoin Member
 - Now-Add Member-Member Pay-paying by credit card
 - Now-Rejoin Member-Member Pay-paying by credit card
- Fill out the application
- Application: chose to one-add the application
 - Chose a File-any file
- **(Department will no longer have to store the Membership Application once you have entered it into MALTA)**
- Old Membership Applications will need to upload on to MALTA
 - No Credit Card information-do not show
 - No ACH information-do not show
 - No DD214/Personal information-do not show
 - ONLY by PDF format to upload old application
 - Other state can look up membership application
 - No File Chosen
- This Section-If **someone else is Paying by Credit Card** and not the applicant
 - Contact information
 - Alternate Contact Email
 - Alternate Contact Phone
- Click Member Pay:
 - It will send a
- Email-Message – Payment-30 Days expires-reapply
- Text-Message-Payment

MALTA-Pending Payments-ONLY see after 1/1/2026

- Click on name
 - Resend Email
 - Text-SMS
 - Edit/Correct
 - Misspell of Name
 - Address
 - Telephone
 - 1 time a day-only

Auxiliary Treasurer 123 will have access to monitor Pending Payment Area

- Follow up -Auxiliary Treasurer-Dept Treasurer will not ha
 - Payments
 - Email
 - Text

Treasurer's Duties-View Members

1. Took out District
2. Application at the end-upload or view application
3. Identify members contact and address color coated
 - **Blue**-Do Not Contact
 - **Red**-Bad Address

Update-VFW Auxiliary Member Change/Update Form Convert-Annual to Life

- Payment Methods
 - Cash
 - Check-payable to the Auxiliary

By Credit Card:

1. Call to pay over the phone 1-866-299-1286
 - Will need Member's ID number
 - Will need Member's Date of Birth
2. VFW Auxiliary WebSite-www.vfwauxiliary.org

Be able to pay for Annual or Life Membership ONLY by phone-1 866 299-1286

They will not be able to order new or replace Membership Cards